

The Town of Herman Monthly Board Meeting
February 9, 2022

The monthly Town of Herman Board Meeting was called to order by Chairman Bob Kristof at 7:00 pm. All members of the board were present. Pledge of Allegiance was recited by those present.

A correction on the next meeting date will be changed from February 9, 2022 to March 9, 2022. A motion to approve the agenda was made by Clay, second by Duane, motion carried, 3-0.

The minutes from the previous meeting were read by Brenda. A correction needs to be made that payables were for January. Motion to approve the minutes as read was made by Bob, second by Duane, motion carried, 3-0.

The meeting was opened to Public Comments.

Correspondences were reviewed. We received an audit refund from Rural of \$1,332.00. WEC will be kicking off a subgrant up to \$600 to help with cost of .gov emails.

The Finance report was presented to the Board by Beth. Balances as of January 31, 2022 Checking \$10,834.73, MM \$617,439.31 Covid Relief Funds \$16,636.23 for a Total Balance of \$644,910.27. A motion to approve the Financial Report as read was made by Bob, second by Duane, motion carried, 3-0.

February's monthly list of payables was presented to the Board by Brenda. We need to add the tax settlements received today that need to be paid by February 22, 2022. A motion to approve the list of payables with additional tax settlement payments as presented was made by Bob, second by Clay, motion carried, 3-0.

ARPA Funds were discussed. We have not received second portion yet. Arlyn spoke about changes to what funds can spent on. Arlyn gave us a handout on some of the changes.

Road report was discussed. There is a DOT meeting tomorrow that Bob will attend.

Land Sale Update. Letter is done. It should be sent to us to look over. We will keep land updates on the agenda until it is done and settled.

There is an amendment to resolution 11-21 to remove gubernatorial appointments because of extreme delays obtaining appointments for the commission board and change some of the wording and bylaws. Most area townships have already done this and would like the Town of Herman to be part of the amendment. A motion to amend the resolution was made by Bob, second by Duane to approve the amendment. Motion carried, 3-0

Brenda is trying to get a record retention schedule for the Town of Herman records. We would follow the General Records Retention schedule that is on the WTA website. The first step is approval from the board to send request for an ordinance to the WI Historical society. A motion to approve steps in a record retention schedule for the Town of Herman was made by Bob, second by Duane, motion carried, 3-0

Since ARPA funds are more flexible, some monies can be spent on an additional voting machine. The digital Edge is being offered at a discount price of \$3,875 plus of fees. A contract was emailed to get out right away if we

want one before April election. Since we do not have enough poll workers, we are going to wait until after April election to see if we need a second machine.

Next meeting date is Wednesday, March 9, 2022, at 7:00pm

A motion to adjourn the meeting was made by Bob, second by Duane, motion carried, 3-0. Time is 7:39pm.

Submitted by Brenda Cerveny, Clerk