

Town of Herman

N5628 COUNTY ROAD U, SHAWANO, WI 54166-6471

www.townofherman-shawano.com

Board of Review

May 14, 2019

5:00 p.m. (Must be in Session a Minimum of 2 Hours)

Call Board of Review to Order.

Roll Call.

It is understood, that this Meeting will Adhere to Robert's Rules of Order.

Notification of the Board of Review was Posted in the Three Designated Places and on the Town Hall Door on March 23, 2019 and Published in the Shawano Evening Leader. The Final Agenda was Posted in the here Designated Places and on the Town Hall Door on May 11, 2019.

1. Motion to Select a Chair for Board of Review
2. Motion to Select a Vice-Chair for Board of Review
3. Verify that a Minimum of one Member has met the mandatory training requirements
4. Filing and Summary of Annual Assessment Report by Assessor
5. Review Assessment Roll and Perform Statutory Duties
6. Discussion/Action – Certify all corrections of error under State Law (Sec. 70.43, Wis. Stats.)
7. Discussion/Action – Assessor verification that Open Book Changes are included in the Assessment Roll
8. Allow Taxpayers to examine assessment data.
9. Consideration of:
 - a. Waivers of the required 48 hour Notice of Intent to File an Objection
 - b. Requests for Waivers
 - c. Requests to Testify by Telephone/Sworn Written Statement
 - d. Subpoena Request
10. Review Notices of Intent to File Objection
11. Hear Objections(if any) and if proper notice/waivers given
12. Consider/Act on scheduling addition Board of Review Dates (if needed)
13. Motion to Adjourn. (to future date if needed)

Lori Schmidt, Municipal Clerk

Town of Herman, Shawano County

Posted: May 11, 2019

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