

Town of Herman Pay Policy

Current Officer's salaries are: Chairman - \$5,000; Supervisor - \$3,000; Treasurer - \$5,000; and Clerk - \$6,000. These salaries were set at the annual town meeting of April 13, 2010. Officer's annual salaries will be paid in March. As approved by the town electors on April 10, 2012 the clerk will be paid an additional \$100 for each election beginning with the election of 2013.

Officer's Per Diem will be paid quarterly in April, July, October, and January. As per the vote of the town electors at the Annual Meeting of April 13, 2010, the per diem is \$10/hour with a minimum of \$20 and a maximum of \$80 per meeting.

Officer's Mileage will be paid at the federally approved rate at the same time as Per Diem. Mileage will be paid for travel to meetings outside of Shawano County, for special purposes such as the annual inspection of town roads and for the Clerk when posting meeting notices. Mileage will not be paid for conducting routine Town business.

Officers acting as an Employee will be paid \$10 per hour as per the vote at the Annual Meeting of April 13, 2010. Mileage associated with work done by officers acting as an employee will be paid, along with the hourly pay upon submittal of an invoice.

Members of committees appointed by the Town Board will be paid for meetings at a rate of \$10/hour with a minimum of two hours and a maximum of 8 hours per meeting. Mileage at the federally approved rate will be paid for attending meetings outside the Town of Herman. Payments will be made quarterly in April, July, October, and January.

Poll Workers will be paid \$10 per hour with a minimum of 2 hours for attending training or working at the polls. Hours will be rounded to the nearest ¼ hour. Mileage at the federally approved rate will be paid for attending training outside the Town of Herman. The Town Clerk will be responsible for certifying poll workers hours.

All payments of salary, per diem, and mileage will be made only after approval of the Town Board.

This policy will take effect upon approval of the Town Board.

Adopted 5/8/2012

Chairman Joseph R. DeBoer

Supervisor 1 Duane Spiegel

Supervisor 2 Howard J. Schatz