

**RECYCLING COMPLIANCE ASSURANCE PLAN  
TOWN OF HERMAN – SHAWANO COUNTY**

Purpose: This policy will establish standard guidelines that will lead to compliance with Town of Herman’s recycling ordinance.

The Town Board and the waste pick-up contractor will work co-operatively to ensure that recycling is being conducted according to the Town of Herman’s recycling ordinance.

Each year, the town board will compose a recycling note that will be sent out with the tax notices. This note will explain the importance of recycling and contain a brief description of the recycling policies of the Town.

The waste pick-up contractor will instruct its drivers to take note of any residences that consistently do not separate their recyclable waste. After determining that a residence is not recycling, the route driver will notify the resident, either verbally or in writing, advising the resident that recycling is required and encouraging them to begin doing so.

If, after an additional month, there is no sign that recycling has begun at a residence, the waste pick-up contractor shall notify the Town Chairman. The Town Chairman will send a letter to the residence in an attempt to convince the residence to begin the practice of recycling.

If, after an additional month, there is still no sign of compliance with the recycling ordinance, the waste pick-up contractor shall refuse to pick up mixed garbage/recyclables and shall tag the waste containers to notify the residence why the garbage was not picked up.

Approved by the Town Board this 7<sup>th</sup> day of January, 2013

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Joseph DeBaker – Chairman

Attest: \_\_\_\_\_  
Edwin Berkholtz - Clerk